

Lead Time Planning Sheet

Shuaizhou Buyer Guides · Free checklist

- ☐ Get written production schedule with milestones.
- ☐ Confirm material procurement start date.
- ☐ Lock packaging artwork approval deadline.
- ☐ Check certification timeline runs in parallel.
- ☐ Agree delay notification terms in writing.
- ☐ Book production slot before peak season.
- ☐ Add 2-week buffer before selling season.